

Superintendent's Letter
Tuesday, December 22, 2015

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its regular board meeting on Monday, December 21, 2015 were the following:

Holiday Musical Selections by members of the Wilson West 7th & 8th Grade Select Chorus – directed by Mr. Andrew Rhoades

Frosty the Snowman arranged by John Leavitt & Jolly Jingle Christmas Medley by Alan Billingsley

Sing-a-long Songs: Santa Claus is Coming to Town & Rudolph The Red-Nose Reindeer

4.0 Ratified/Approved the following: (Motion Carried)

4.1 Granted permission to approve the revised 2015-16 Field Trip and Participations.

4.2 Granted permission for High School students to attend the Jamaica Marine Studies trip. Dates 1/23/16-1/31/16 (5-days). Cost to students \$2,000.00, cost to WSD-(2) subs and transportation (school bus) to airport. Number of students to attend-18, teacher/adults to attend - Doug Dahms plus additional chaperones.

5.0 Superintendent's Report (Motion Carried)

5.1 Retirements

James Bova, Special Education Instructional Assistant, High School, eff. 1/4/16 (17 years with the Wilson School District)

Brenda Stanley, Special Education Instructional Assistant, West, eff. 12/31/15 (20 years with the Wilson School District)

5.2 Resignations/End of Service

Tiffany Greene, Computer Technology Teacher, West, eff. 12/23/15

Christopher Matt, Emotional Support Teacher, High School, eff. 2/5/16

Stephanie Weidenhammer, Food Service Worker, Spring Ridge, eff. 12/9/15

Samantha Wilt, Special Education Instructional Assistant, Spring Ridge, eff. 12/9/15

5.3 Unpaid Leave

Amanda Wynkoop, English Teacher, High School, 12/21/15 (1 working day)

5.4 Change of Status

Duane Becker, Custodian, High School to Custodian, Spring Ridge, no change in rate or hours, eff. 12/14/15 (replacing Rob Fair who resigned)

Nancy Conrad, Food Service Worker, Breakfast and Lunch, Cornwall Terrace/ Southern to 11.25 hours per week for Breakfast and 17.5 hours per week for lunch, no change in rates, eff. 12/14/15

Eileen Jacobs, Cashier, West to Cashier, West, 27.5 hours per week, no change in rate, eff. 12/14/15 (replacing Jane Steuer who retired)

Brenda Keeney, Food Service Worker, High School, from 20 hours per week to 26.25 hours per week, no change in rate, eff. 12/1/15

Chris Lebo, Food Service Cashier, High School, from 27.5 hours per week to 28.75 hours per week, eff. 12/1/15

Lora Metri, Substitute Special Education Instructional Assistant to Special Education Instructional Assistant, High School, \$11.93 per hour, 29.5 hours per week, eff. 1/4/16 (replacing James Bova who is retiring)

Marissa Rhoads, Food Service worker, Spring Ridge to Food Service Cashier, Spring Ridge, 18.75 hours per week, no change in rate, eff. 12/14/15 (replacing Stephanie Weidenhammer who resigned)

Kaylin Spadafora, Food Service Substitute to Food Service Cashier, West, \$9.72 per hour, 20 hours per week, eff. 12/14/15 (replacing Eileen Jacobs who had a change in status)

5.5 Support Staff

Emily Bailey, Life Skills Special Education Instructional Assistant, Whitfield, \$12.93 per hour, 29.5 hours per week, eff. 12/14/15 (new position)

Allison Filer, Substitute Study Hall Monitor, \$9.72 per hour, eff. 12/14/15

Annette Garber, Skills Tutor, 17 hours per week, \$15.73 per hour, Southern, eff. 12/11/15 (replacing Jennifer Competielle who resigned)

Samantha Lafferty, Autistic Support Special Education Instructional Assistant, Spring Ridge, \$12.93 per hour, 29.5 hours per week, eff. 1/4/16 (replacing Samantha Wilt who resigned)

Joseph Lambert, Substitute Van Driver, \$12.56 per hour, eff. 12/21/15

Glenda Lara, Food Service Cashier, West, 15 hours per week, \$9.72 per hour, eff. 12/7/15 (replacing Judith Gausch who resigned)

Janet Lindsay Mogel, Substitute Study Hall Monitor, \$9.72 per hour, eff. 12/14/15

Cherise Parker, Autistic Support Special Education Instructional Assistant, Spring Ridge, \$12.93 per hour, 29.5 hours per week, eff. 12/14/15 (new position)

Stephanie Sowers, Substitute Special Education Instructional Assistant, \$11.93 per hour, eff. 12/18/15

Laura Stewart, Life Skills Special Education Instructional Assistant, Spring Ridge, \$12.93 per hour, 29.5 hours per week, eff. 1/4/16 (replacing Nicole Rosa who resigned)

Joshua Wise, Substitute School Bus Aide, \$9.72 per hour, eff. 12/11/15

Jacqueline Klemens, Study Hall monitor, High School, 20 hours per week, \$9.72 per hour, eff. TBD

5.6 Professional Hire

Rachel Schultz

Education

Masters in Classroom Technology, Wilkes

Library Science, Kutztown University

Experience

Librarian, Riverside Elementary, Reading School District- September 2014- present

Librarian, Daniel Boone School District- August 2008- June 2014

Degree, Credit Year, Salary

M, CY 1, \$49,218

Assignment

Librarian, Whitfield, Professional Employee, eff. TBD (replaces Denise Hasson who is retiring)

5.7 Certified Substitutes, eff. 12/22/15 (unless otherwise noted)

Sarah Gordon, eff. 12/10/15
Amanda Miller, eff. 12/11/15
Marcia Norton, eff. 12/15/15
Jamie Hivner
Karen DeLoretta
James Schalk

5.8 Extracurricular

Timothy Fick, Science Fair Intramural, \$11.27 per hour
Deborah Houck, Age Group Swim Coach, \$9.00 per hour
Ron Trostle, Indoor Guard Asst. 2, \$1808.00
Chris Trickett, TSA Advisor
Rick Lapi, TSA Assistant Advisor

6.0 Consent Items (Motion Carried)

6.1 Accepted with gratitude the following donation:

a) \$3,000 from the West Middle School PTO to be used towards the Author's trip to Texas taken by Wilson West Middle School students..

6.2 Approved the appointment of Keith A. Stamm and William Herbine to the Spring Township Park and Recreation Board for 2016

Roll Call

7.0 Human Resources (Motion Carried)

7.1 Authorized the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the December 21, 2015 Board meeting with action to be ratified by the Board of Education at the next official meeting (January 19, 2016).

8.0 Pupil Services (Motion Carried)

8.1 Granted permission to allow Master of Arts student, Rachel Palange, from West Chester University, a graduate student intern placement for 12 weeks, during the dates of January 11 through May 8, 2016.

8.2 Ratified placement of one 14-year old Wilson West Middle School male on 12/10/15 into River Rock Academy at a rate of \$110.00/day.

8.3 Ratified placement of one 13-year old Wilson West Middle School male on 12/14/15 into River Rock Academy at a rate of \$110.00/day.

8.4 Granted permission to waive tuition for one male student, Jr., Gr. 12, High School, from 12/7/15 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents).

8.5 Approved the adoption of a Settlement Agreement and Release to establish an education fund to be used for Legitimate Reading Tutoring, to be held and managed by the district in the amount of twenty-two thousand, seven hundred sixty-two dollars (\$22,762.00) for each of the 2015-2016, 2016-2017, and 2017-2018 school years. Also for Extended School Year ("ESY"), for the summers of 2016 and 2017, the District shall allocate Three Thousand, Eight Hundred Ninety Six Dollars (\$3,896.00) per summer for the same reading expenses; and the district shall fund six (6) Orientation and Mobility Sessions through the Berks County Intermediate Unit for the Summers of 2016 and

2017; and up to pay two thousand, five hundred dollars (\$2,500) in attorney fees, to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.

- 8.6 Approved** the adoption of a Settlement Agreement and Release to establish an education fund to be used for Legitimate Reading Tutoring, to be held and managed by the district in the amount of twenty-three thousand, two hundred thirty dollars (\$23,230.00) for each of the 2015-2016, 2016-2017, and 2017-2018 school years. Also for Extended School Year (“ESY”), for the summers of 2016, 2017, and 2018 the District shall allocate Three Thousand, Eight Hundred Ninety Six Dollars (\$3,896.00) per summer for the same reading expenses; and the district shall fund six (6) Orientation and Mobility Sessions through the Berks County Intermediate Unit for the Summers of 2016, 2017, and 2018; and up to pay two thousand, five hundred dollars (\$2,500) in attorney fees, to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.

9.0 Technology & Media (Motion Carried)

- 9.1 Approved** selling (134) obsolete Dell D530 laptops to UpCycle LLC, Fairfield, NJ for \$2000.

10.0 Operations (Roll Call)

- 10.1 Approved** proceeding with Lighting Upgrades at Spring Ridge Elementary School to replace the lights in all the common areas at a cost of \$14,077.00.
- 10.2 Approved** the change orders to the Roy G. Snyder Natatorium contract as follows:
- H-2 – Shannon A. Smith, Inc. – a decrease of \$1,634.25
 - H-2 – Shannon A. Smith, Inc. – a decrease of \$1,779.64
 - H-2 – Shannon A. Smith, Inc. – an increase of \$7,129.28.

The percentage to date for change orders for the Natatorium Project is 3.8% of the total original contract amount. This amount is still under the budgeted amount for the project.

11.0 Finance (Motion Carried)

- 11.1 Granted permission** to accept the audit report from Herbein+Company, Inc. for the year ended June 30, 2015.
- 11.2 Approved** the Accelerated Budget Opt Out Resolution for the 2016-17 fiscal year. The resolution states that the Board will not raise the rate of real estate tax by more than the Act 1 index of 2.9% or .71 mills.
- 11.3 Approved** the budget transfers dated November 12 through December 15, 2015.
- 11.4 Approved** to decrease the mileage reimbursement rate from 57.5 cents per mile to 54 cents per mile, effective January 1, 2016, in accordance with the IRS approved mileage rate.

12.0 Curriculum and Staff Development (Motion Carried)

- 12.1 Granted permission** to add the Aquatics Strength and Condition course to Section 12 the 2016-17 Program of Studies.

12.2 **Granted permission** to add the Off Season Training for Wilson Athlete course to Section 12 the 2016-17 Program of Studies.

13.0 Transportation (Motion Carried)

13.1 **Approved** finalizing the sale of two vans auctioned by 422 Sales Inc., Slippery Rock, PA, to the highest on-line bidders at the following prices: Vans--\$500. and \$300. for a total of \$850 (\$800). *(Note: A discrepancy for the total amount. Board approved \$800 or \$850 whichever is the verified amount)*

13.2 **Approved** disposing of one pick-up truck with Schlessman & Sons Auto Enterprises, Sinking Spring, PA for the amount of \$325.

14.0 Food/Cafeteria (No Items)

15.0 Child Care (Motion Carried)

15.1 **Approved** to contract with C2C Design Group for Engineering Services to provide plans, bid documents, and approximate construction budget for the renovation of (2) of the existing child bathrooms, located upstairs in main hallway, at Berkshire Heights Early Learning Center.

Cost of the project will not exceed \$3,200.00. All costs will be paid for by Wilson Child Care. No cost to the District.

15.2 **Approved to** contract with C2C Design Group for Engineering Services to provide a base survey, preliminary/final subdivision and land development plans, along with a storm water management plan and erosion & sediment control permit for expanding the playground, install new perimeter fencing and construct a pavilion at Berkshire Heights Early Learning Center.

Cost of the project will not exceed \$9,250.00. All costs will be paid for by Wilson Child Care. No cost to the District.

16.0 Extra-Curricular (No Items)

17.0 Policies (Second Reading)

17.1 **Pol. #436** – Personal Necessity Leave (revised)

18.0 Miscellaneous (No Items)